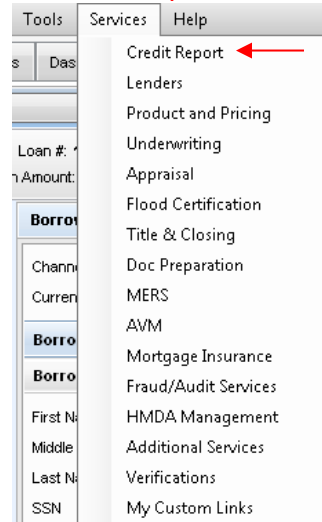
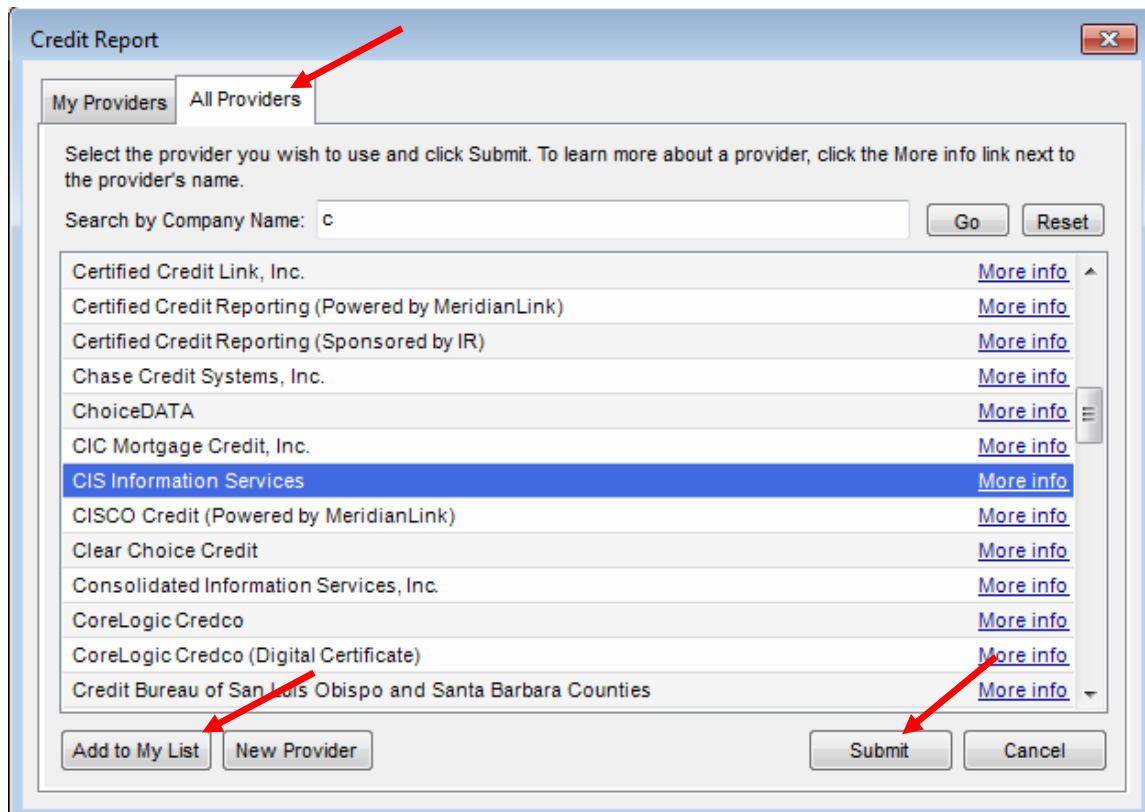


Configure CIS within ENCOMPASS

1. Open up Encompass360 and select the desired loan file.
2. At the top, click **Services**, then click **Credit Report**.



3. In the All Providers tab, search for **CIS Information Services**.
 Click **Add to My List**
 Click **Submit**



The above step should not have to be completed again. In the **My Providers** tab, CIS Information Services should now be listed.