

Requesting a Supplement on an Undisclosed Debt Notification:

While viewing the UDN notification, select **Request Supplement**:

FILE #:	22240	REFERENCE #:	
ORDERED BY:	UDM ORDERING	DATE ORDERED:	
	Finance of America Mortgage LLC - PCM-0000		
Request Supplement			
APPLICANT INFORMATION			
APPLICANT:	ALICE FIRSTIMER		*****9991
CURRENT ADDRESS:	123 W MAIN ST, DAWSON, IA 50066		

On the Supplement screen, enter Request Reason, Upload Supporting Documentation & Submit Order:

File #	FIRSTIMER, ALICE - *****9991			Request RMCR	Submit Order	Close
10251884						
Ordered By	User Look Up	Phone	Email	Applicant's Phone		
SP-UDM ORDERING			sharin.peet@ciscredit.com			
<input type="checkbox"/> RUSH	<i>(There may be an additional fee)</i>					
<input type="checkbox"/> I have provided or will provide document(s) for this request						
Document Description	Borrower's Authorization					
Borrower Authorization For	Choose File	No file chosen				
Document Description	Attach Documentation					
	Choose File	No file chosen				
Labels:						Attach more ...
Request Reason	<i>(applies to general request OR all accounts marked below)</i>					

CIS Service will contact the requestor with any questions. Email notification will be sent when the request is complete. Status can be tracked under Requests History on the **credit** file screen:

Requests History					
Type	Processor	Latest Message	Ordered	Resolved	Status
*** NO RECORDS FOUND ***					

NOTE: UDN Inquiry Notifications include the credit report obtained through CIS, when credit was accessed within the look-back period requested. CIS Credit is reflected under several different names, including the names shown below:

INQUIRY NOTIFICATIONS	
COMPANY	BUSINESS TYPE
CIS WEST-FANNIE MAE	Mortgage Reporters
CISS LLC	Mortgage Reporters
CIS CREDIT SOLUTIONS/9088138555	Miscellaneous Reptg. Agencies
CIS CREDIT SOLUTIONS/9088138555	Miscellaneous Reptg. Agencies
CIS WEST	Credit Bureaus / Mortgage Processing
CIS INC	Credit Bureaus / Mortgage Processing